

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, April 3, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 3, 2007 with the following members present: Mary Negstad, Deanna Santema, Dennis Falken and Emil Klavetter.

## **CALL TO ORDER**

Chairperson Klavetter called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Klavetter declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the April 3, 2007 Commission Meeting, and the minutes from the March 27, 2007 Commission Meeting.

Welfare Matters: Case #07-003 HSC for an Admit Fee was Approved; Case #07-030 for Rent and Lot Rent was Denied; Case #07-031 for Brookings Utilities was Approved; Case #07-016 for Medical Bills was Denied; Case #07-033 for Rent was Approved.

Travel/Education: Martin Stanwick to attend the SD Sheriff's Association Spring Conference April 25-27, 2007; Mark Anawski to attend Patrol Rifle Instructor training September 10-14, 2007; Jon Pike to attend DARE training July 26-27, 2007; Jon Pike to attend School Safety Conference July 5-6, 2007; Chris Lilla, Matt Archer, Larry Klingbile and Joyce Dragseth to attend the SDAAO Annual Conference May 8-11, 2007; Stephanie Vogel and Kristin Trana to attend the BAHRA meeting on April 18, 2007; Krista Spence to attend the BAHRA meeting on April 18, 2007; Kristin Trana to attend the Public Technology Institute 2007 Technology Leadership Conference May 6-8, 2007; Stephanie Vogel and Kristin Trana to attend the Brookings Domestic Abuse Shelter "Honor Your Office" luncheon on April 25, 2007; Stephanie Vogel, Kristin Trana, Krista Spence, Irene Pierce, Joyce Dragseth, Bev Chapman, Robert Hill, Don Larson, Deanna Santema and Vicki Buseth to tour Codington County and Yankton County on April 4 & 5, 2007; Krista Spence to attend the Yankton County software tour on April 4, 2007; Stephanie Vogel to attend the Diversity Fair on April 4, 2007.

## **REGULAR BUSINESS**

Motion by Negstad, seconded by Santema to approve and authorize Chairperson Klavetter to sign Agreement #07-10, a Service Agreement between the City of Brookings, Brookings County, and the East Central Communications Council for the Wireless Phase I and Phase II supplement to E911. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

Larry Swain, Habitat for Humanity present information to the board on the Brookings area Habitat program. Keith Rounds, Habitat for Humanity, presented a ceremonial check to the county for taxes that have been paid for the 23 Habitat homes in Brookings County.

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss correspondence received, Personnel Action Notices, county job vacancies, a Request to Create & Fill Vacancy, Space Needs Study update, and Zoning & Drainage Director, Robert Hill's nomination by the NACP for 2007 Director at Large.

Be it noted, the Board of Commissioners conducted the annual performance review for the Director of Equalization in December 2006.

Director of Equalization, Joyce Dragseth presented the new Deputy Director of Equalization, Chris Lilla to the board.

Motion by Santema, seconded by Negstad to approve and authorize Chairperson Klavetter to sign a Request to Create & Fill Vacancy for the position of Appraiser I. Roll Call Vote: Santema "Aye," Falken "Aye," Negstad "Aye," Klavetter "Aye." Motion Carried.

Be it noted, the Board approved the following Personnel Action Notices: Routine Step Increases: Randy Jensen \$16.79; Shawn Hostler \$17.38; Brian Franklin \$17.05. Promotion: Chris Lilla promoted to Deputy Directory of Equalization \$16.07. Reassignment: Matt Archer to Appraiser II Proval \$14.95.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss options for the 1921 Building, and an Supreme Court appellant case originating in Brookings County.

#### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Negstad reported on a Group Extension meeting in Madison, SD, ICAP/Headstart meeting, and Weed & Pest Supervisor, Gary Heldt's retirement.

Commissioner Santema reported on the space needs tour, and Weed & Pest Supervisor, Gary Heldt's retirement.

Commissioner Falken reported on the Brookings Fire Department County Night.

Commissioner Klavetter 1<sup>st</sup> District Association meeting.

Be it noted, the Space Needs subcommittee was disbanded.

#### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, April 10, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Krista Spence  
Deputy Auditor  
Brookings County Auditor's Office